

TERMS AND DEFINITIONS

Assessment criteria - state the type and quality of performance against which the candidate is assessed.

Assessor - the person registered by the relevant Education and Training Body in accordance with the criteria established for this purpose by a Standard Generating Body to measure the achievement of specified National Qualifications Framework standards and/or qualifications, and "constituent assessor" has a corresponding meaning.

Candidate - person whose performance is being assessed by the assessor.

Facilitator of learning and assessment - an individual who facilitates learning processes and activities and manages and administers assessment. This concept includes educators, trainers, mentors, etc.

Learner - an individual who is participating in a learning programme with the purpose of achieving credits for standards and qualifications.

Moderation - the process which ensures that assessment of the outcomes described in the National Qualifications Framework standards and/or qualifications is fair, valid and reliable and "Verification" has a corresponding meaning.

Moderator - the person who moderates assessments.

Performance - includes skills, knowledge, understanding and attitudes, and the ability to transfer these to new situations.

Registered constituent assessor - an assessor who has met the requirements for registration as an assessor of specified NQF qualifications and/or standards and has been registered by the ETQA under whose primary focus the standards and qualifications fall.

Registration - the process which ensures that the person who assesses learner competence has the requisite criteria recommended by Standard Generating Bodies (SGBs) for specified NQF registered standards and/or qualifications.

Standard Generating Body - a body registered in terms of Section 5 (1) (a) (ii) of the SAQA Act, responsible for establishing education and training standards or qualifications, and to which specific functions relating to the establishing and /or qualifications have been assigned in terms of Section.

Validation - the overall process by which it is determined by an ETQA whether or not an assessment is valid (has succeeded in assessing what it claims to have assessed); and leading to the acceptance or rejection of assessment results? it can include a range of validation options, for example, verification, statistical analysis, examination of the assessment instrument, sampling of evidence of applied competence, observation of processes, site visits or interviews.

Verification - the process managed by an ETQA for externally verifying (checking) moderation processes and confirming or overturning moderation findings.

Verifier - the person who verifies the moderation process.

PRINCIPLES OF ASSESSMENT:

- **Appropriateness:** The method of assessment is suited to the performance being assessed
- **Fairness:** The method of assessment does not present any barriers to achievements, which are not related to the evidence
- **Manageability:** The methods used make for easily arranged, cost-effective assessments that do not unduly interfere with learning
- **Integration into work or learning:** Evidence collection is integrated into the work or learning process where this is appropriate and feasible
- **Validity:** The assessment focuses on the requirements laid down in the Standard; i.e. the assessment is fit for purpose
- **Direct:** The activities in the assessment mirror the conditions of actual performance as closely as possible
- **Authenticity:** The assessor is satisfied that the work being assessed is attributable to the person being assessed
- **Sufficient:** The evidence collected establishes that all criteria have been met and that performance to the required Standard can be repeated consistently
- **Systematic:** Planning and recording is sufficiently rigorous to ensure that assessment is fair
- **Open:** Learners can contribute to the planning and accumulation of evidence. Assessment candidates understand the assessment process and the criteria that apply
- **Consistent:** The same assessor would make the same judgement again in similar circumstances. The judgement made is similar to the judgement that would be made by other assessors

OUR CLIENTS

- i. Mpumalanga Department of Education
- ii. Limpopo Department of Education
- iii. Services Seta
- iv. ETDP Seta
- v. TVET Colleges
- vi. National Development Agency
- vii. Department of Public Works
- viii. Private Companies